

JUN 27 2022

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Rexann Knowles

TODAY'S DATE: 06/21/2022

DEPARTMENT:

COUNTY JUDGE

SIGNATURE OF DEPARTMENT HEAD:

X _____

REQUESTED AGENDA DATE:

June 27, 2022

SPECIFIC AGENDA WORDING: Consideration of TxCDBG Contract Number 7218250 Revised Project Completion Report and Authorization for the County Judge to Sign

PERSON(S) TO PRESENT ITEM: Bill Moore

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 3 minutes

ACTION ITEM: X

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: XX

IT DEPARTMENT: _____

AUDITOR: xx

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

PROJECT COMPLETION REPORT

A1200

Grant Recipient Name

Johnson County

Contract Number

7218250

Grant Recipient Name: Contract No: Region:

Contract Start Date: Contract End Date: DUNS No.

Part I. General Reports

Total Persons Benefitting: Total Contract Beneficiaries: Low-to-Moderate Income Beneficiaries:

Certificate of Expenditures:

TxCDBG Funds not Processed (including pending draws)

Activity	TxCDBG Funds	TxCDBG Funds Drawn To-Date	TxCDBG Reserved Funds <small>ALL draws must be received within 60 days of contract end date.</small>	Unutilized Funds (Deob)	Match Funds	Additional Local Funds	Percent Matched
03J Water Improvements - E	\$40,000.00	\$40,000.00	\$0.00	\$0.00			
03J Water Improvements	\$204,750.00	\$204,750.00		\$0.00	\$13,750.00	\$18,551.25	
21A General Administration	\$30,250.00	\$27,225.00	\$3,025.00	\$0.00			
Total	\$ 275,000.00	\$ 271,975.00	\$3,025.00	\$0.00	\$13,750.00	\$18,551.25	5 %

Note: if a contract activity is not listed, click on the Activity field and type the needed Activity name


For Reserved Funds, list specific costs

Project Completion Status Complete Conditionally Complete

Certifications:

As chief elected official of the contractor jurisdiction, I certify that:

- All activities undertaken with funds provided under the contract identified in this report, have, to the best of my knowledge, been carried out in accordance with the contract agreement;
- The information contained in this Project Completion Report is accurate to the best of my knowledge;
- All records related to contractor activities are available for review;
- TXCDBG funds were not used to reduce the level of local financial support for housing and community development activities;
- No attempt to recover any capital costs of public improvements assisted in whole or in part with such funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements unless (a) such funds are used to pay the proportion of such fee or assessment that related to the capital costs of such public improvements that are financed from revenue sources other than such funds; or (b) for purposes of assessing any amount against properties owned and occupied by persons of moderate income, contractor certifies that it lacks sufficient funds under this contract to comply with the requirements of clause (a);
- The persons to benefit from the activities described in Exhibit A, Performance Statement, of this contract are receiving service or a benefit from the use of the new or improved facilities and activities; and
- Proper provision has been made for the payment of all unpaid costs and unsettled third-party claims and the State of Texas is under no obligation to make any further payment to the recipient under the contract agreement in excess of the amount identified in the Certificate of Expenditures table as "TxCDBG Reserved Funds".
- The expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

Roger Harmon, County Judge		Jun 13, 2022
Name and Title (Print)	Signature	Date
<input type="checkbox"/> Original Submittal	<input checked="" type="checkbox"/> Revision	Date revised: _____

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Civil Rights & Citizen Participation:

- Equal Opportunity Requirements Promotion of MBE Participation Excessive Force Policy
 Citizen Participation Requirements Limited English Proficiency Requirements Section 504 Requirements

Fair Housing Activity (describe): proclaimed April as Fair Housing Month and passed Fair Housing Policy on 12/10/18

Final Public Hearing Comments: None

Final Public Hearing Date: May 18, 2022 Hearing Publication Date: May 12, 2022 Work Completed Date: Apr 26, 2022

Section 3: All TxCDBG Grant Recipients submitting a PCR on or after 9/1/2021 must complete this section.

Record the working hours subject to Part 75 for all vendors and/or services, including subcontractors:

Vendor/Service Provider Subject to Part 75	Total Hours Worked	Total Hours Worked by Sec. 3 Workers	Total Hours Worked by Targeted Sec. 3 Workers
Patterson Professional Services, LLC	2,273		
Totals	2,272.95		

How was the Section 3 Worker status determined? Worker's self-certification income.

Were any employment opportunities (new position or vacancies for work to be performed for this grant) identified for the Grant Recipient or any of the above vendors/service providers? Yes No

Outreach Efforts:

Required Public Presentation - Date of local governing body meeting: 10/25/2021

- Outreach Efforts
Training or Apprenticeship Opportunities
Technical Assistance to Section 3 Workers (Multiple Types)
Technical Assistance to Section 3 Business Concerns
Job Fairs
Divided Contract into Smaller Jobs to Encourage Section 3 Participation
Bonding Assistance
Outreach Other Business Registries

Describe any other outreach efforts: Sec 3 Businesses were encouraged to bid in bid notice advertisements. The Sec 3 clause & Plan included in construction contract. Sec 3 reporting & requirements discussed in pre-con

Attachments: The following documents support this report.

Final Public Hearing Publication (w/ affidavit or tearsheet)	<input checked="" type="checkbox"/> Attached	
Section 3 Requirements	<input checked="" type="checkbox"/> Attached	
Project Map (for all construction projects)	<input checked="" type="checkbox"/> Attached	<input type="checkbox"/> N/A
Evidence of Benefit (projects on private property)	<input type="checkbox"/> Attached	<input checked="" type="checkbox"/> N/A

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Part II. Performance Report

Report work performed and performance measures for each contract budget activity.

Actual Accomplishments:

Activity	Item Installed or Action Performed	Units	Perf. Stat Quantities	Actual Quantities	% Change
03J Water Improvements	8,075 LF of 6in waterlines	l.f.	8,075	7,949	-1.56

Does the current Performance Statement accurately reflect the project location(s)?

Have final project record drawings been received by the Grant Recipient?

HUD Performance Measures:

Activity	Objective	Outcome
03J Water Improvements	1. Suitable Living Environment	3. Sustainability
Benefit Indicator	Facility/Infrastructure, improved access	No. of Beneficiaries <input type="text" value="264"/>
Special Category	none	

Check this box if this project includes Housing activities (other than water/sewer connections)

Part III(a) Beneficiary Detail Report - Activities on Public Property

Identify all activities that benefit the persons reported on this sheet; report beneficiary details for those persons. Fields marked in pink ("Total" or "Grand Total") must equal the total beneficiaries for the activity(s) in the contract Performance Statement

Activity: 03J Water Improvements	Activity: no other activities benefit this group
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Beneficiaries by Demographic:	No. of Persons		
	Male	Female	Total
Gender	125	139	264
Race	Non-Hispanic	Hispanic	Sub-Total
White	224	30	254
Black/ African American	2	0	2
Other/ Multi-Racial	4	1	5
American Indian/ Alaskan Native AN	2	0	2
Asian	0	1	1
Grand Total:	264		

Beneficiaries by Income:

Income Level	No. of Persons
Very Low (at or below 30% of the AMFI)	17
Low (31-50% of the AMFI)	41
Moderate (51-80% of the AMFI)	98
Non-Low/Moderate (above 80% of the AMFI)	108
Total	264
Subtotal - All Low/Mod	156
Percent Low/Mod	59.09%

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Part IV Final Financial Interest Report

Report all contracts executed under this TxCDBG contract that are valued at or above \$2,000.

Contracts with no subcontractors

Type of Services	Business Name	Contract Amount				
		TxCDBG Funds	Match Funds	Additional Local Funds	Total Dollars	Year Executed
Administration	GrantWorks, Inc.	\$30,250.00			\$30,250.00	2018
Engineering	Daniel & Brown	\$40,000.00			\$40,000.00	2019
Construction/Rehab	Patterson Professional Services	\$204,750.00	\$13,750.00	\$18,551.25	\$237,051.25	2021

At least one contract executed under this TxCDBG contract includes subcontracts.

No contracts executed under this TxCDBG contract include subcontracts.